

Departmental Course Registration Policies

Upon successful admission to the BS degree program in Chemical Engineering, all students are subject to curriculum requirements in place when beginning the program. The curriculum can be found online (<http://chemicaleng.njit.edu/academics/undergraduate/bachelors/curriculum.php>) along with all course registration requirements. Please note prerequisites and co-requisites for each course in the curriculum. To successfully register for a course(s), all prerequisite coursework must be met with a grade of "D" or better for CHE courses and a grade of "C" or better for PHYS, CHEM, and MATH courses. For chemical engineering courses that serve as prerequisites for PHYS, CHEM, and MATH courses, a grade of "C" or better is required. Credits earned through advanced placement or completion of an equivalent course at a community college apply towards the degree, but are not used in the computation of the grade-point average (GPA).

Please note that course prerequisites are strictly enforced by the Department. The chemical engineering curriculum is developed to ensure fundamentals learned are applied in progressive courses; strict adherence to meeting prerequisites will be enforced to complete the BS degree. Furthermore, to be accredited engineering programs are evaluated by the Accreditation Board for Engineering and Technology (ABET). ABET assesses the program and student performance. As part of the accreditation process, ABET evaluators request and receive a random sample of student transcripts for review prior to the scheduled visit. If there is ANY irregularity found in these transcripts, then the Program may be subject to losing accreditation. Therefore, strict adherence to following our curriculum and the prerequisites is critical for ABET accreditation.

Every semester, prior to registration, you will need to meet with your Academic Advisor and go through course selection based on the curriculum. Please note that each semester all chemical engineering courses required in the curriculum are offered. Prior to meeting your Advisor, it is your responsibility to review courses you need in following the curriculum and the associated prerequisites for the courses. You may only register for a course if you are not missing the prerequisites. Replacing any course in the curriculum with another course must be approved by your Advisor before enrolling in the course.

Students who wish to withdraw from courses or wish to change their schedule should first determine if the withdrawal or change will impact their full-time status, financial support, academic standing, and progress. Furthermore, before withdrawing please make sure it will not impact registering for the following semester where if a prerequisite is missing you will be delayed in progressing in the curriculum. Students should consult with their Academic Advisor in advance of withdrawing from a course or changing the schedule agreed upon with your Advisor. If you fail to notify your Academic Advisor of any changes you make to your pre-selected and agreed upon course schedule and if those changes affect your course registration for the following semester, NO PERMITS for missing prerequisites will be issued.

Registering for a course does not mean you satisfy the prerequisites unless you successfully passed the course. We reserve the right to drop students from courses that they have enrolled in if they do not satisfy the prerequisites. If you fail a course, you should immediately meet with your Academic Advisor to revise your schedule for the following semester according to course registration requirements.

If ANY course that is listed as a prerequisite is closed and no closed course permits are issued, students must immediately contact their Academic Adviser to make her aware of the situation and to ensure additional sections are opened.